

**Finance Committee Meeting
Minutes
June 30, 2021**

A meeting of the Finance Committee was called to order at 7:25 p.m. by Chairman Charles Heller. Committee members present in addition to Mr. Heller were Terry Mest, Lori Carnes, and ex-officio member Frank Deery.

Also in attendance were Council member Barry Christman; Police Chief Barry Leatherman; Patricia Loder, Borough Manager; Jillian Magee, Mainstreet Manager; Charles Haddad, Boyertown Rotary Club; Roger Lehmann, Boyertown Lions Club; Amy Muzopappa, Boyertown Ambulance; Chris Mackey, Boyertown Midget League Baseball; and interested citizens.

Mr. Heller called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion, second by Mr. Mest, to approve the minutes of the June 2, 2021 meeting of the Committee. The motion was approved.

Review of Financial and Revenue and Expenditure Statements and List of Bills Paid –

The financial reports for the month of June were reviewed.

Unfinished Business

Borough Hall Renovation - The renovation project is out for bid; due date for receipt of bids is August 2nd.

American Rescue Plan – Mrs. Loder advised the committee that she filed the required DCED single application required in order to receive the funding. The application is under review by the DCED.

New Business

Boyertown Midget Baseball – Mackey Field Restrooms – Mr. Lehmann, Mr. Haddad, and Mr. Mackey reviewed with the committee a proposed renovation of the Mackey baseball field at the Community Park. The projected renovation cost is \$932,000 and includes new dugouts, ADA compliant restrooms, new grandstand and refreshment stand. The renovated field will permit the league to host Junior Legion Baseball Tournaments. Mr. Lehmann noted that the Lions Club, Rotary Club and the League are submitting grant applications to various local grant agencies. Mr. Lehmann also noted that the projected cost of the ADA compliant restrooms is \$86,000. The restrooms will be open for use by patrons of the park. Mr. Lehmann requested the Borough consider a donation of \$50,000 toward the cost of the restrooms. Following discussion, the committee agreed to recommend Borough Council provide a letter of commitment to the League in the amount of \$50,000. The funding will come from the Capital

Improvement General Fund or the Recreation Fund or a combination of the two funds. The final determination will be made during preparation of the 2022 budget.

Mr. Christman suggested each restroom have two toilets. Mr. Lehmann stated the request could be honored if the Borough is willing to donate an additional \$15,000 toward the construction of the restrooms. Mr. Heller felt this additional cost should come from the Recreation Fund. Mr. Christman will review this matter with the Park and Recreation Board and respond back to the Finance Committee.

Boyertown Community Ambulance, Amy Muzopappa – Ms. Muzopappa made a request for the Borough to contribute \$70,000 of the American Rescue Plan funds to the Boyertown Ambulance to offset the financial losses sustained by the ambulance service in 2020 due to the pandemic. Ms. Muzopappa provided an overview of reduced call volume in 2020 and the Covid-19 related expenses the organization incurred. The report provided stated that patient's emergency medical transportation costs not covered by private or government insurance programs amounted to \$195,797. Ms. Muzopappa also noted that the Borough of Boyertown accounts for 60% of the organization's emergency calls.

BAF&R, Roger Lehmann – Mr. Lehmann made a request for the Borough to contribute \$28,195 of the American Rescue Plan funds to Boyertown Fire & Rescue to offset the losses in donations the organizations incurred in 2020 during the pandemic. Mr. Lehmann provided a report detailing the total lost revenue in the amount of \$73,344. Mr. Lehmann stated that the donation requested from the Borough is based on the borough's percentage of the 2020 call volume, which is equivalent to 38.44%.

BaBB, Jillian Magee – Ms. Magee made a request for the Borough to contribute \$100,000 of the American Rescue Plan funds to the BaBB for distribution to local businesses, in an amount not to exceed \$5,000 per business, who sustained financial losses in 2020 due to the pandemic. Ms. Magee provided a detailed report to the committee outlining some of the difficulties local businesses are facing.

Mrs. Loder and Mr. Heller noted that there remains a lot of uncertainty about documentation requirements when using the ARP funds. It is anticipated that the DCED will provide further clarification in the coming months. The Finance Committee will take the above funding requests under advisement.

Public Comments

There being no further business to conduct a motion to adjourn the meeting at 9:00 p.m. was made by Mr. Heller and seconded by Mrs. Carnes. The next meeting of the Finance Committee is scheduled to be held on Wednesday, July 28, 2021 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary