

**Finance Committee Meeting  
Minutes  
May 31, 2017**

A meeting of the Finance Committee was called to order at 7:35 p.m. by Chairman Charles Heller. Committee members present in addition to Mr. Heller were Terry Mest, Lori Carnes, and ex-officio member Frank Deery.

Also present were Council member Barry Christman; and Patricia Loder, Borough Manager.

Mr. Heller called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion, seconded by Mr. Mest, to approve the minutes of the April 26<sup>th</sup>, 2017 meeting of the Committee. The motion was approved.

**Review of Financial and Revenue and Expenditure Statements and List of Bills Paid –**

Mr. Heller reviewed with the committee the financial reports for the month of May.

**Unfinished Business**

**BBB Anniversary Celebration Finance Statement** – Mr. Heller spoke with Mr. Steffy, President of Building a Better Boyertown, concerning closing out the financial transaction between the Borough and the BBB. Mr. Heller noted that Mr. Steffy plans to bring a check to the June 5<sup>th</sup> Council Meeting to return to the Borough the agreed upon amount of 50% of the net profit not to exceed \$5,000. Mrs. Carnes commented that she asked the BBB not to provide the check at this time. Mrs. Carnes further noted that their fund balance is \$15,000 and they are printing 500 anniversary books at a cost of \$15,000. They plan to sell the books for \$20 each. It is anticipated that Mr. Steffy will attend the June 5<sup>th</sup> meeting of Council.

**DCNR Grant Approval – Trail Feasibility Study** – Mrs. Loder advised that Ms. Blank has indicated that an RFP has been prepared. Ms. Blank also noted that the BBB has a commitment of \$14,000 toward the required \$35,000 matching funds needed. Ms. Blank assured Mrs. Loder that the BBB will cover any shortfall in the matching funds.

**New Business**

**Land Lease Modellbahn Ott Hobbies, Inc.** – Mrs. Loder advised the committee that the new property owner of 42 East Philadelphia Avenue is using the former drive through driveway to park a vehicle and to house two dumpsters for the business. Mrs. Loder informed the owner that the driveway is borough owned property and if he wishes to use the driveway he will have to enter into a lease agreement with the Borough. Mrs. Loder further noted that Mr. Ott offered to pay a monthly lease payment of \$25; Mrs. Loder noted that the previous tenant, Bause's Drug Store paid \$50 per month. Discussion was held on the matter and the committee agreed to request the solicitor draft a one year lease with annual renewal provisions at a monthly rate of \$25.00 and to include a one-time fee of \$100.00 for preparation of the lease.

**Public Comments**

The Chairman called for public comment; no comments were forthcoming.

There being no further business to conduct a motion to adjourn the meeting at 8:15 p.m. was made by Mr. Heller and seconded by Mr. Mest. The next meeting of the Finance Committee is scheduled on Wednesday, June 28<sup>th</sup>, 2017 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder  
Borough Secretary