

Finance Committee Meeting
Minutes
April 26, 2017

A meeting of the Finance Committee was called to order at 7:50 p.m. by Chairman Charles Heller. Committee members present in addition to Mr. Heller were Terry Mest, and ex-officio member Frank Deery. Committee member Lori Carnes was absent.

Also present were Council member Barry Christman; and Patricia Loder, Borough Manager.

Mr. Heller called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion, seconded by Mr. Mest, to approve the minutes of the March 29th, 2017 meeting of the Committee. The motion was approved.

Review of Financial and Revenue and Expenditure Statements and List of Bills Paid –

Mr. Heller reviewed with the committee the financial reports for the month of April.

Unfinished Business

BBB Anniversary Celebration Finance Statement – Nothing new to report; the Committee was expected to finalize the Financial Statement by February 2017; it is now understood that finalization will not be complete until April 2017. Mr. Heller advised the Committee that he would like to contact BBB to advise them that the Borough wants this matter finalized now. He noted that they have sufficient financial information at this time to finalize the transaction arrangement the Borough made with them. The Committee and Council members present agreed with Mr. Heller's proposal.

BAF&R – PA Fire Recovery Service – Billing Services – Mr. Heller noted that the solicitor has advertised for adoption at the May 1st meeting of Council the ordinance required to authorize BAF&R to invoice insurance companies for certain emergency services provided.

DCNR Grant Approval – Trail Feasibility Study – Mrs. Loder stated that she has no new information to provide concerning the DCNR Grant.

McCarthy Engineering Renovation Proposal 25 S Reading & 16 W Philadelphia Avenue – Mr. Heller reviewed with the Committee a proposal provided by McCarthy Engineering for Mechanical, Plumbing, Fire and Electrical engineering and design services for the Borough Hall Renovation Project. Mr. Heller noted that at Mrs. Loder's request McCarthy revised the proposal to include an opinion of construction cost estimate. McCarthy's fee is \$18,175; the Committee agreed to recommend that Borough Council authorize acceptance of the proposal.

Mr. Heller also discussed with the Committee asking Meister Architects to look at the cost to separate 25 S Reading Avenue from 16 W Philadelphia Avenue. Mr. Heller stated that information is important to have as part of the overall discussion when the time comes to review the projected costs to renovate 25 S Reading Avenue. A brief discussion was also held concerning modifications which would have to be made to the current Borough Hall in order to retain it for use by the administration. Following all discussion, it was agreed that Mrs. Loder should ask Meister to determine what would need to be done to separate the buildings and the projected cost.

New Business

Fee Resolution 05-01-17 Water Rate Increase – Mr. Heller reviewed with the members the Fee Resolution which includes an increase in water rates as recommended by the Public Utilities Committee and approved by the Water Authority. The new rates will be effective for the second quarter 2017 bills. This matter will be listed on the agenda of the May 1st meeting of Borough Council.

Public Comments

The Chairman called for public comment; no comments were forthcoming.

There being no further business to conduct a motion to adjourn the meeting at 8:15 p.m. was made by Mr. Heller and seconded by Mr. Mest. The next meeting of the Finance Committee is scheduled on Wednesday, May 31st, 2017 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary