

**BOROUGH OF BOYERTOWN COUNCIL MEETING**  
**January 4, 2021**

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Council members present in addition to Mr. Deery were Keith Endy, Charles Heller, Barry Christman, Lorraine Carnes, Terry Mest and Gene Gabel.

Also in attendance were Marianne Deery, Mayor; Patricia Loder, Borough Manager; Christopher Hartman, Solicitor; and Jillian Magee, Main Street Manager.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Deery called for a motion to approve the minutes of the December 7<sup>th</sup> and 23<sup>rd</sup>, 2020 meetings of Borough Council. The motion was made by Mr. Heller, seconded by Mr. Christman and approved.

Mr. Deery made a motion, second by Mrs. Carnes, to appoint the following individuals to Boards, Commissions and Offices:

Fire Marshal	Dave Shainline, 1-Year Term
Deputy Fire Marshal	Corey Heimbach, 1-Year Term
Water Authority	Patrick Maloney, 5-Year Term
	Richard Hetrick, 5-Year Term
	Marianne Deery, 4-Year Term
Employees' Pension Board	Charles Kleinhenn, 4-Year Term
Planning Commission	Charles Fryer, 5-Year Term
Emergency Management Council	Barry Leatherman, 1-Year Term
	Frank Deery, 1-Year Term
	Terry Mest, 1-Year Term
	John Rambo, 1-Year Term
Park and Recreation Board	Ashley Neubauer, 5-Year Term
	Barry Christman, 5-Year Term
Joint Municipal Planning Commission	Charles Fryer, 4-Year Term

The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Deery then made a motion, second by Mr. Gabel, to approve Resolution Number 01-04-2021 appointing Shannon Powers, 212 North Reading Avenue, to the Zoning Hearing Board for a three year term. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery.

**Finance, Charles Heller**

Mr. Heller made a motion, second by Mr. Mest, to approve the lists of Revenues, Expenditures and Bills for December 2020. The motion was approved.

The following is a summary of the Financial Report:

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General Fund

Balance in Bank 11/30/20	\$466,170.34
Receipts	96,070.90
Expenditures	419,771.60
Balance in Bank 12/31/20	\$142,469.64

Tank Maintenance Fund

Balance in Bank 11/30/20	\$423,423.34
Receipts	29.35
Expenditures	0.00
Balance in Bank 12/31/20	\$423,452.69

Water Fund

Balance in Bank 11/30/20	\$379,555.66
Receipts	120,747.50
Expenditures	153,038.09
Balance in Bank 12/31/20	\$347,265.07

Sewer Fund

Balance in Bank 11/30/20	\$355,551.54
Receipts	95,565.98
Expenditures	118,559.09
Balance in Bank 12/31/20	\$332,558.43

Recreation Fund

Balance in Bank 11/30/20	\$ 95,446.51
Receipts	6.62
Expenditures	0.00
Balance in Bank 12/31/20	\$ 95,453.13

Colonial Corners Fund

Balance in Bank 11/30/20	\$ 26,108.05
Receipts	646.62
Expenditures	625.00
Balance in Bank 12/31/20	\$ 26,129.67

Trail Feasibility Study

Balance in Bank 11/30/20	\$ 0.20
Receipts	0.00
Expenditures	0.00
Balance in Bank 12/31/20	\$ .20

Capital Improvement General

Balance in Bank 11/30/20	\$1,876,132.43
Receipts	250,108.85
Expenditures	116,823.09
Balance in Bank 12/31/20	\$2,009,418.19

Forest Management	
Balance in Bank 11/30/20	\$ 131,251.17
Receipts	9.10
Expenditures	0.00
Balance in Bank 12/31/20	\$ 131,260.27
Capital Improvement Water Fund	
Balance in Bank 11/30/20	\$1,072,588.19
Receipts	71.83
Expenditures	0.00
Balance in Bank 12/31/20	\$1,072,660.02
Capital Improvement Sewer Fund	
Balance in Bank 11/30/20	\$ 418,641.41
Receipts	29.02
Expenditures	0.00
Balance in Bank 12/31/20	\$ 418,670.43
Liquid Fuels Fund	
Balance in Bank 11/30/20	\$ 205,191.07
Receipts	6.83
Expenditures	0.00
Balance in Bank 12/31/20	\$ 65,197.90
Land Development Escrow	
Balance in Bank 11/30/20	\$ 6,443.22
Receipts	0.09
Expenditures	6,443.31
Balance in Bank 12/31/20	\$ 0.00

### Public Utilities - Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of December 2020. During the month of December a total of 18,476,000 gallons of water was processed through the water filter plant for an average of 596,000 gallons per day. The totals came from these sources:

Trout Run	16,921,000
Ironstone	-0-
Boyertown Reservoir	1,555,000
Pumping from Trout Run	31 days
Pumping from Ironstone	0 days

Trout Run is at a level of 592.92 feet with approximately 267,000,000 gallons of water. Popodickon Reservoir is at a level of 38 feet with approximately 34,600,000 gallons of water. Precipitation in December was 4.6 inches.

Mr. Endy made a motion, second by Mr. Gabel, to appoint Spotts, Stevens and McCoy, 1047 N Park Road, Reading, PA as Borough consulting engineers for the water and wastewater facilities. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

### **Public Utilities – Sewer, Keith Endy**

The following Wastewater Treatment Report was submitted for the month of December 2020:

	<b>Average Effluent</b>	<b>NPDES Maximum Allowed</b>
B.O.D.	2.00 mg/1	20.0 mg/1
Ammonia Nitrogen	.23 mg/1	4.8 mg/1
Phosphorus	.77 mg/1	1.5 mg/1
Suspended Solids	8.0 mg/1	20.0 mg/1
Fecal Coliform	52/100 mg/1	200/100 mg/1

The average daily flow at the Wastewater Treatment Plant during the month of December was 328,000 gallons.

### **Public Works, Barry Christman**

The following report on the activities of the Street Department personnel during the month of December 2020 was submitted:

During the month of December street department personnel completed the annual collection of leaves, assisted Sergeant Myers with calibration of the parking meter mechanisms, replaced streets signs that were struck by vehicles, patched potholes, plowed and salted streets and alleys, removed the netting around the pickleball court fence and placed it in storage for the winter, cleaned up leaves in the Boyertown Community Park, and performed routine maintenance on borough buildings, equipment and vehicles.

### **House, Gene Gabel**

No report

### **Public Communication, Lori Carnes**

No report.

### **Park and Recreation Board, Lori Carnes**

No report.

## **Planning, Frank Deery**

Mr. Deery submitted the Code Enforcement Report for the month of December. The report reflected the issuance of three UCC Permits and four Zoning Permits. Two Notices of Violation were issued for property maintenance code violations, and ten rental unit permits were issued. The Miscellaneous Permit Report reflected the issuance of one street opening permit.

Mr. Hartman reviewed with the members a Shared Access Easement Agreement for the South Reading Avenue property owned by the Borough. The agreement provides ingress, egress, and regress for pedestrian and vehicular access for the benefit of all properties which are immediately adjacent to the shared access easement and the unnamed existing sixteen foot wide alley in the middle of the site. Specifically lots identified as 35 South Reading Avenue and 39 South Reading Avenue, which are owned by individuals other than the Borough. Following discussion, a motion was made by Mr. Deery, second by Mr. Endy, to authorize the Council President to execute the Shared Access Easement Agreement and to authorize recording of the agreement following recording of the subdivision plan. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Hartman then reviewed with the members an ordinance to vacate the unnamed twelve foot wide alley off of South Reading Avenue. Vacation of the unnamed alley is necessary due to the borough's intent to relocate the existing driveway. Mr. Hartman noted that the ordinance should be advertised for adoption after the driveway has been relocated.

Mr. Deery then made a motion, second by Mr. Endy, to approve the S Reading Avenue and W Philadelphia Avenue Minor Subdivision Plan. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

## **Police and Public Safety, Terry Mest**

Mr. Mest made a motion, second by Mr. Gabel, to approve a handicap parking space at 402 East Third Street. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

## **Police Activities, Mayor Marianne Deery**

The Eastern Berks Regional Police Department Activities Report for the month of December is as follows: Total Calls for service in the Borough 187; Criminal Arrests 2; Vehicle Arrests 27; Accidents 10.

The Mayor's activity report for the month of December reflected the Mayor's attendance at meetings of the Borough, attendance at the lighting of the Community Christmas Tree, and Wreaths Across America, which was held at the Fairview Cemetery. Mayor Deery also attended a meeting of the Pottstown Health and Wellness Foundation concerning their 5-Year Plan.

**Building a Better Boyertown, Jillian Magee, Main Street Manager**

Ms. Magee reviewed the December report of the Main Street Manager. Ms. Magee noted that the 2021 membership renewal is in progress, office renovations continue, the 2020 Pennsylvania Downtown Center reporting is complete, the Social Media Coordinator now has full time hours, and Building a Better Boyertown T Shirts are now available. Ms. Magee also advised Council of her interest in repairing the murals in the Borough and investigating a location for a new mural. She also discussed the purchase of additional trash receptacles to be placed in the public right of way. Ms. Magee noted that she plans to look into trash receptacles with a smaller opening to prevent people from placing their household trash in the public receptacles.

**Public Comments**

Mr. Deery then discussed with Council a communication he received from resident Clayton Leister regarding a request to make Borough meetings available via Zoom. Solicitor Hartman noted that Borough Council is not legally obligated to provide Zoom access to meetings of the Borough; however, Borough Council may choose to do so. Following discussion, Mr. Deery made a motion, second by Mr. Endy, to provide Zoom Meeting access for Borough Council Meetings until the renovation of Borough Hall is complete. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

There being no public comment and no further business to conduct a motion to adjourn the meeting at 8:10 p.m. was made by Mrs. Carnes and second by Mr. Christman. The next meeting of Boyertown Borough Council will be held on Monday, February 1<sup>st</sup>, 2021 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder  
Borough Secretary