

**Finance Committee Meeting  
Minutes  
February 1, 2017**

A meeting of the Finance Committee was called to order at 7:25 p.m. by Chairman Charles Heller. Committee members present in addition to Mr. Heller were Terry Mest, Lori Carnes, and ex-officio member Frank Deery.

Also present were Council member Barry Christman; Marianne Deery; Mayor; Patricia Loder, Borough Manager; and Allen Steffy, Adrienne Blank and John Lea, Building a Better Boyertown.

Mr. Heller called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion, seconded by Mr. Mest, to approve the minutes of the December 28<sup>th</sup>, 2016 meeting of the Committee. The motion was approved.

**Review of Financial and Revenue and Expenditure Statements and List of Bills Paid –**

Mr. Heller reviewed with the committee the financial reports for the month of January.

**Unfinished Business**

**BBB Anniversary Celebration Finance Statement** – Nothing new to report; the Committee should be able to finalize the Financial Statement by February 2017.

**BAF&R – PA Fire Recovery Service – Billing Services** – Mr. Heller reviewed with the committee billing information provided by PA Fire Recovery Service for December 2016. They collected \$6,093.50 on behalf of BAF&R since the contract was executed in October. PA Fire provides BAF&R with monthly spreadsheets detailing amounts billed, outstanding, and collected during the month. Mrs. Loder noted that Douglass Township has taken no action regarding enactment of a resolution to authorize BAF&R to charge for services. Mrs. Loder also noted that to her knowledge Colebrookdale Township has not taken any action.

Following discussion, Mr. Heller and Mrs. Loder recommended that the Borough table any action regarding enactment of an ordinance at this time. The monthly reports provided by PA Fire Recovery will be monitored for analysis of the dollars recouped for services provided.

**DCNR Grant Approval – Trail Feasibility Study** – Mrs. Loder advised the members that she has been contacted by the DCNR concerning designation of the Project Manager. The DCNR is in the process of preparing the grant contract, which will be executed by the Borough. Mrs. Loder further noted that Adrienne Blank will act as the Project Manager, and Mrs. Loder will be copied on all correspondence between the DCNR and Ms. Blank regarding the project. Ms. Blank noted that BBB is finalizing receipt of matching grant funds and will keep the Borough informed of their progress. The DCNR grant is in the amount of \$35,000.

## **New Business**

**Mid-Block Crosswalk – East Philadelphia Avenue** – Mr. Heller introduced discussion of a mid-block crosswalk on East Philadelphia Avenue between Reading Avenue and Chestnut Street. Mr. Heller reminded the members that he and Mr. Mest were asked to serve on a committee established by Building a Better Boyertown to discuss truck traffic, traffic calming and pedestrian traffic on East Philadelphia and Reading Avenues. Mr. Heller stated that as a result of those meetings the group is recommending the Borough consider installation of a mid-block crosswalk on East Philadelphia Avenue between Reading Avenue and Chestnut Street; the crosswalk would include a bump out.

The group provided pedestrian crossing statistics collected on Saturday, October 29<sup>th</sup> and Thursday November 3<sup>rd</sup> for crossings at 29 East Philadelphia Avenue and 30 East Philadelphia Avenue. They also provided an engineering cost proposal submitted by Gilmore & Associates, Inc. for engineering work related to design preparation and highway occupancy permit plans, etc. in the amount of \$28,000.

Discussion was held on pros and cons of a mid-block crosswalk. Committee and Council members present expressed concerns about the safety of a mid-block crosswalk. Ms. Blank and Mr. Steffy noted that mid-block crosswalks provide traffic calming, which is one of the objectives of the committee. It was noted that some of the negatives of the crosswalk include a false sense of security, snow removal, and loss of parking spaces.

Mrs. Loder commented that SDE, Inc. and TPD, Inc. should be contacted for a price quote for plan preparation. Mrs. Loder will make that contact. Mr. Deery stated his desire to see a mid-block crosswalk; Ms. Blank advised that Collegeville has one. Other localities will be investigated as well and members of the Police and Public Safety Committee will visit these localities to observe the use of the crosswalk, and talk to the municipality to obtain their opinion on the crosswalk.

## **Public Comments**

The Chairman called for public comment; no comments were forthcoming.

There being no further business to conduct a motion to adjourn the meeting at 8:25 p.m. was made by Mr. Heller and seconded by Mr. Mest. The next meeting of the Finance Committee is scheduled on Wednesday, March 1<sup>st</sup>, 2017 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder  
Borough Secretary