

**PUBLIC WORKS COMMITTEE MEETING  
MINUTES  
January 24, 2018**

The meeting of the Public Works Committee was called to order at 7:00 p.m. Committee members present were Keith Endy, Gene Gabel, and ex-officio member Frank Deery. Committee Chairman Barry Christman was absent.

Also present was Charles Heller, Councilman; Patricia Loder, Borough Manager; Bruce Hansley, Street Supervisor; and Thomas Unger, SDE, Inc. Council member Lori Carnes arrived at approximately 7:05 p.m.

Mr. Gabel chaired the meeting and called for public comment on the agenda; no comments were forthcoming.

A motion to approve the minutes of the December 20, 2017 meeting of the committee was made by Mr. Gabel, second by Mr. Endy, and approved.

**Street Supervisor Report**

Mr. Hansley reviewed with the members a report on the activities of the street department staff during the month of January.

**Unfinished Business**

**Second Street Bridge** – Mrs. Loder and Mr. Unger advised the committee that the Second Street Bridge Project is ready to be advertised for bids. Mr. Unger is proposing to receive bids on March 15<sup>th</sup>; contract award would be given at the April 2<sup>nd</sup> meeting of Borough Council. The Notice to Proceed would be issued for work to begin after June 5<sup>th</sup>; project completion date is August 17<sup>th</sup>. The project will require two months for completion of the work.

**MS4 Permit Renewal** – Mrs. Loder advised the committee that the new Intergovernmental Agreement for participation in the MS4 Steering Committee which is required for the new MS4 Permit 2018 – 2022 has been received and is attached to the agenda. The annual fee for membership in the Steering Committee is \$700; Mrs. Loder advised that continued membership in the Steering Committee is advantageous for the Borough. Mrs. Loder noted that an ordinance is required in order to enter into an Intergovernmental Agreement; a motion to authorize advertising the ordinance for adoption at the March meeting of Council will be listed on the agenda of the February 5<sup>th</sup> meeting of Council.

**Second Street .96 Acre Parcel** – Mrs. Loder advised the committee that the real estate agent handling the sale of the Boyertown Community Library's land located on East Second Street has advised her that the library has a party interested in purchasing both parcels. The agent stated that the interested party will make a decision within the next few weeks concerning purchase of the property. If the transaction is not successful the library will contact Mrs. Loder concerning the sale of the .96 acre parcel to the Borough.

## **New Business**

**2018 Street Reconstruction** - The committee reviewed and discussed the streets proposed for reconstruction/overlay in 2018. The budget for 2018 is \$270,000; the streets selected include Walker Drive, and North Chestnut Street. Walker Drive includes the addition of storm water pipe and two inlets. Mr. Unger inquired if the committee would agree to allow the successful contractor to begin work prior to the close of the school year. Mr. Unger commented that he believes doing so would have a positive impact on the bid. The committee agreed that the work could begin prior to the close of school.

The committee also discussed the cost estimate to overlay the Town Center Parking Lot, Boyer Alley and replace approximately 60 linear feet of curbing. The estimated cost is \$119,554; the majority of the funds to pay for this project would come from the Colonial Corners Parking Lot Fund, which currently has a balance of approximately \$116,000. Mrs. Loder recommended using \$100,000 from Colonial Corners Fund and paying the remainder of the cost from Capital Improvement General Fund. The committee agreed to include this work in the 2018 Street Project bid.

A motion to authorize advertising for bids for the 2018 Street Reconstruction will be listed on the agenda of the February 5<sup>th</sup> meeting of Council.

Mrs. Loder also discussed with the committee a complaint concerning a sump pump discharge in the 500 block of East Philadelphia Avenue, which causes icing conditions at Kehl Alley. Mrs. Loder noted that a number of years ago the Borough had The Pidcock Company look at this problem; Council at that time decided not to pursue the installation of additional storm water pipe and inlet. Following discussion, the committee asked Mr. Unger to investigate the matter with the Street Supervisor and make a recommendation to the committee.

## **Public Comments**

Mr. Gabel called for public comments; no comments were forthcoming.

There being no further business to conduct a motion to adjourn the meeting was made by Mr. Gabel and seconded by Mr. Endy. The next meeting of the Public Works Committee is scheduled for Wednesday, February 21<sup>st</sup>, 2018 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder  
Borough Manager