

**Finance Committee Meeting
Minutes
December 28, 2016**

A meeting of the Finance Committee was called to order at 7:25 p.m. by Chairman Charles Heller. Committee members present in addition to Mr. Heller were Terry Mest, Lori Carnes, and ex-officio member Frank Deery.

Also present were Council members Keith Endy, Barry Christman and Gene Gabel; Marianne Deery; Mayor; and Patricia Loder, Borough Manager.

Mr. Heller called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion, seconded by Mr. Mest, to approve the minutes of the November 30th, 2016 meeting of the Committee. The motion was approved.

Review of Financial and Revenue and Expenditure Statements and List of Bills Paid –

Mr. Heller reviewed with the committee the financial reports for the month of December.

Unfinished Business

BBB Anniversary Celebration Finance Statement – Nothing new to report; the Committee should be able to finalize the Financial Statement by February 2017.

BAF&R – PA Fire Recovery Service – Billing Services – Nothing new to report

New Business

Meister-Cox Architects, PC Proposal – Mr. Heller reviewed the proposal submitted by Meister-Cox Architects for professional services related to preparation of plans and construction documents for renovations to 25 South Reading Avenue and 16 West Philadelphia Avenue; the total cost is \$25,256. Following discussion, the committee agreed to list this matter on the agenda of the January 3rd, 2017 meeting of Council.

DCNR Grant Approval – Mr. Heller reviewed with the members a letter from the DCNR advising the Borough of approval of funding for the Secret Valley Trail Feasibility Study. The grant award is \$35,000. Mrs. Loder advised the committee that the DCNR Grant application requested \$90,000, and the total project funding is \$140,000. Mrs. Loder will confirm with the BBB where the additional funding will be obtained to cover the shortfall in funding through the DCNR. Mrs. Loder also noted that the next step in the process will be receipt of a grant agreement from the DCNR which will have to be approved by Council.

Fee Resolution – Mr. Heller reviewed with the members a revised fee resolution, which includes changes to the fees charged for reserving the pavilions at the community park as recommended by the Park and Recreation Board. This matter will be listed on the agenda of the January 3, 2017 meeting of Council.

Public Comments

The Chairman called for public comment; no comments were forthcoming.

There being no further business to conduct a motion to adjourn the meeting at 7:40 p.m. was made by Mr. Heller and seconded by Mrs. Carnes. The next meeting of the Finance Committee is scheduled on Wednesday, February 1st, 2017 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary