

**BOROUGH OF BOYERTOWN COUNCIL MEETING**  
**November 2, 2020**

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Council members present in addition to Mr. Deery were Keith Endy, Barry Christman, Lorraine Carnes, Terry Mest and Gene Gabel. Council member Charles Heller was absent.

Also in attendance were Marianne Deery, Mayor; Patricia Loder, Borough Manager; John Aston, Aston Surveyors and Engineers, Inc.; and Jillian Magee, Main Street Manager.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Deery called for a motion to approve the minutes of the October 7<sup>th</sup>, 2020 meeting of Borough Council. The motion was made by Mrs. Carnes, seconded by Mr. Gabel, and approved by the members.

**Finance, Charles Heller**

Mr. Deery made a motion, second by Mr. Mest, to approve the lists of Revenues, Expenditures and Bills for October 2020. The motion was approved by the members present.

The following is a summary of the Financial Report:

General Fund	
Balance in Bank 09/30/20	\$634,845.46
Receipts	90,517.59
Expenditures	234,744.24
Balance in Bank 10/31/20	\$490,618.81
Tank Maintenance Fund	
Balance in Bank 09/30/20	\$423,342.20
Receipts	49.46
Expenditures	0.00
Balance in Bank 10/31/20	\$423,391.66
Water Fund	
Balance in Bank 09/30/20	\$815,881.58
Receipts	336,561.39
Expenditures	366,187.45
Balance in Bank 10/31/20	\$786,255.52
Sewer Fund	
Balance in Bank 09/30/20	\$487,468.64
Receipts	266,054.51
Expenditures	225,506.03
Balance in Bank 10/31/20	\$528,017.12

Recreation Fund	
Balance in Bank 09/30/20	\$101,827.25
Receipts	611.90
Expenditures	0.00
Balance in Bank 10/31/20	\$102,439.15
Colonial Corners Fund	
Balance in Bank 09/30/20	\$ 25,682.77
Receipts	347.73
Expenditures	244.60
Balance in Bank 10/31/20	\$ 25,785.90
Trail Feasibility Study	
Balance in Bank 09/30/20	\$ 5,065.98
Receipts	0.05
Expenditures	0.00
Balance in Bank 10/31/20	\$ 5,066.03
Capital Improvement General	
Balance in Bank 09/30/20	\$1,066,565.38
Receipts	125.00
Expenditures	21,131.18
Balance in Bank 10/31/20	\$1,045,559.20
Forest Management	
Balance in Bank 09/30/20	\$ 131,226.02
Receipts	15.33
Expenditures	0.00
Balance in Bank 10/31/20	\$ 131,241.35
Capital Improvement Water Fund	
Balance in Bank 09/30/20	\$ 851,653.62
Receipts	98.30
Expenditures	0.00
Balance in Bank 10/31/20	\$ 851,751.92
Capital Improvement Sewer Fund	
Balance in Bank 09/30/20	\$ 368,568.73
Receipts	43.06
Expenditures	0.00
Balance in Bank 10/31/20	\$ 368,611.79

Liquid Fuels Fund	
Balance in Bank 09/30/20	\$ 205,151.76
Receipts	23.96
Expenditures	0.00
Balance in Bank 10/31/20	\$ 205,175.72
Land Development Escrow	
Balance in Bank 09/30/20	\$ 6,442.69
Receipts	0.27
Expenditures	0.00
Balance in Bank 10/31/20	\$ 6,442.96

Mr. Deery made a motion, second by Mr. Gabel, to authorize the Borough Manager to advertise the 2021 Proposed Budget for a ten-day public inspection period. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Deery then made a motion, second by Mrs. Carnes, to authorize the Borough Manager to advertise a Special Meeting of Borough Council to be held on December 2<sup>nd</sup>, 2020 at 6:00 p.m. to review the 2021 Proposed Budget. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Deery made a motion, second by Mrs. Carnes, to authorize the Borough Manager to execute the Cost Proposal submitted by Meister-Cox Architects in the amount of \$11,000.00 for construction administration of the Borough Hall Renovation Project. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

### **Public Utilities - Water, Keith Endy**

The following Water Supply and Use Report was submitted for the month of October 2020. During the month of October a total of 20,815,000 gallons of water was processed through the water filter plant for an average of 671,000 gallons per day. The totals came from these sources:

Trout Run	20,815,000
Ironstone	-0-
Boyertown Reservoir	-0-
Pumping from Trout Run	31 days
Pumping from Ironstone	0 days

Trout Run is at a level of 591 feet with approximately 264,000,000 gallons of water. Popodickon Reservoir is at a level of 38 feet with approximately 34,600,000 gallons of water. Precipitation in October was 3.2 inches.

### **Public Utilities – Sewer, Keith Endy**

The following Wastewater Treatment Report was submitted for the month of October 2020:

	<b>Average Effluent</b>	<b>NPDES Maximum Allowed</b>
B.O.D.	2.00 mg/1	20.0 mg/1
Ammonia Nitrogen	.49 mg/1	1.6 mg/1
Phosphorus	1.12 mg/1	4.8 mg/1
Suspended Solids	4.0 mg/1	20.0 mg/1
Fecal Coliform	17/100 mg/1	200/100 mg/1

The average daily flow at the Wastewater Treatment Plant during the month of October was 320,000 gallons.

### **Public Works, Barry Christman**

The following report on the activities of the Street Department personnel during the month of October 2020 was submitted:

During the month of October street department personnel performed park maintenance including marking dead trees for removal, painting speed bumps, fence repairs, pavilion and restroom cleaning, and mowing grass. In addition department personnel cleaned catch basins, cut brush from the public right of way along Spring Street, Seventh Street, and Shaner Street, and performed routine maintenance on borough buildings, equipment and vehicles.

### **House, Gene Gabel**

Mr. Gabel made a motion, second by Mr. Endy, to authorize the solicitor to advertise for adoption at the December 7<sup>th</sup>, 2020 meeting of Borough Council Ordinance Number 04-2020 prohibiting parking at all times on the West side of South Reading Avenue from Philadelphia Avenue to 45 South Reading Avenue. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

### **Public Communication, Lori Carnes**

Mrs. Carnes made a motion, second by Mr. Mest, to approve the Borough of Boyertown December 2020 Newsletter. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

### **Park and Recreation Board, Lori Carnes**

Mrs. Carnes informed Council that the Board has decided not to proceed with landscape improvements at the Franklin Street Mini Park at this time. Mrs. Carnes also noted that the Board has cancelled the November and December meetings.

**Planning, Frank Deery**

Mr. Deery submitted the Code Enforcement Reports for the month of October. Notices of Violation were issued for property maintenance code violations, and twenty-nine rental unit permits were issued. The Miscellaneous Permit Report reflected the issuance of one street opening permit and one yard sale permit.

Mr. Deery then made a motion, second by Mr. Endy, to authorize the Council President to execute the Boyertown Oral & Maxillofacial Surgery Properties, LLC Land Development Improvements and Maintenance Agreement and Stormwater Controls and Best Management Practices Operations and Maintenance Agreement. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

**Police and Public Safety, Terry Mest**

Mr. Mest made a motion, second by Mr. Gabel, to approve a handicap parking space at 29 South Jefferson Street. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Mest made a motion, second by Mr. Gabel, to approve a handicap parking space at 31 South Jefferson Street. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

**Police Activities, Mayor Marianne Deery**

The Eastern Berks Regional Police Department Activities Report for the month of October is as follows: Total Calls 463; Criminal Arrests 32; Vehicle Arrests 138; Accidents 29.

The Mayor’s activity report for the month of October reflected the Mayor’s attendance at meetings of Building a Better Boyertown, participation in a scavenger hunt at St. John’s Church Pre-School, attendance at the anniversary celebration of the 10<sup>th</sup> year for the Playground for Everyone located in the Boyertown Community Park, and officiated a wedding.

**Building a Better Boyertown, Jillian Magee, Main Street Manager**

Ms. Magee reviewed the October report of the Main Street Manager. Ms. Magee requested to modify her request to close South Chestnut Street from Philadelphia Avenue to Third Street for the Chillin on Main Event scheduled to be held on December 5<sup>th</sup>. Ms. Magee noted that in order to allow access to KS Dental she is requesting the street closure be limited to Philadelphia Avenue to the southern driveway of KS Dental property. Following discussion, a motion was made by Mr. Deery, second by Mr. Endy, to authorize the closure of South Chestnut Street from East Philadelphia Avenue to the southern driveway of KS Dental on December 5<sup>th</sup>, 2020 between the hours of 10:00 a.m. to 3:00 p.m. for the BaBB annual Chillin on Main Event. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

**Solicitor**

Mr. Deery made a motion, second by Mrs. Carnes, to adopt Ordinance Number 03-2020 to change the name of Laurel Street to General Carl Spaatz Avenue. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Deery then announced that Council will recess to executive session to discuss a litigation matter. Upon reconvening the meeting, Mr. Deery announced that during executive session Council discussed one matter relating to litigation and that Council will take no official action at this time.

**Public Comments**

There being no public comment and no further business to conduct a motion to adjourn the meeting at 7:55 p.m. was made by Mrs. Carnes and second by Mr. Gabel. The next meeting of Boyertown Borough Council will be held on Monday, December 7<sup>th</sup>, 2020 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder  
Borough Secretary