

BOROUGH OF BOYERTOWN COUNCIL MEETING
November 7, 2016

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Council members present in addition to Mr. Deery were Charles Heller, Barry Christman, Lorraine Carnes, Keith Endy, Terry Mest, and Gene Gabel.

Also in attendance were Marianne Deery, Mayor; Christopher Hartman, solicitor; Patricia Loder, Borough Manager; Adrienne Blank, Main Street Manager; Mr. & Mrs. Marc DesAutels, Severn Trent Environmental Services; Susan Lopez, Director Boyertown Community Library; interested citizens; and press representatives.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comments on the agenda; and recognized Mr. Clayton Leister who inquired about the cost of the SSM proposal for engineering services related to the MS4 Permit renewal. Mr. Leister also expressed his compliments to Council for considering enactment of residential parking in various locations for a 90 day experimental period.

Mr. Deery then recognized Mr. Wayne Kohler, owner of BK Upholstery located on North Washington Street. Mr. Kohler addressed Council concerning the proposal on the agenda to designate North Washington Street as residential parking district for a 90 day experimental period. Mr. Kohler expressed his concern that in accordance with the ordinance establishing a residential parking district his business will not be able to obtain parking permits to allow visitors to his facility to park on North Washington Street. Mr. Kohler stated that he could support the designation of residential parking if a method is found to allow commercial property owners within a designated residential parking permit area to obtain permits.

Discussion was held on the matter and Mr. Hartman suggested that the Borough Manager could be authorized to issue visitor passes to non-residential property owners on a case by case basis. Mr. Kohler indicated that he would be satisfied with that outcome.

Mr. Deery then recognized Mr. Marc DesAutels, who recently retired from employment with Severn Trent Environmental Services following thirty five years of service; twenty two of which years were spent as the Project Manager for Boyertown's Water and Wastewater Plants and Distribution Systems. Mr. Deery and members of Council thanked Mr. DesAutels for his service to the community and wished him well in his retirement. Council presented Mr. DesAutels and his wife with a David Larson print of Boyertown and a 150th Anniversary Sun Catcher from Taylor Backes.

Mr. Deery then recognized Ms. Susan Lopez, Director Boyertown Community Library. Ms. Lopez addressed Council concerning various programs instituted by the library including a high quality children's program, adult programing, painting classes, various computer classes and labs, and gardening classes. Ms. Lopez also noted that circulation numbers remain steady and computer use is on the rise.

Mr. Deery called for a motion to approve the minutes of October 3, 2016 meeting of Council. The motion was made by Mr. Gabel, seconded by Mrs. Carnes, and approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Mest, to approve the lists of Revenues, Expenditures and Bills for October 2016. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved. The following is a summary of the Financial Report:

General Fund	
Balance In Bank 9/30/16	\$615,688.37
Receipts	193,029.26
Expenditures	328,162.49
Balance in Bank 10/31/16	\$480,555.14
Tank Maintenance Fund	
Balance in Bank 9/30/16	\$233,956.44
Receipts	212.91
Expenditures	3,300.00
Balance in Bank 10/31/16	\$230,869.35
Water Fund	
Balance in Bank 9/30/16	\$769,081.55
Receipts	433,382.92
Expenditures	280,908.21
Balance in Bank 10/31/16	\$921,556.26
Sewer Fund	
Balance in Bank 9/30/16	\$574,051.24
Receipts	246,658.07
Expenditures	174,049.34
Balance in Bank 10/31/16	\$646,659.97
Recreation Fund	
Balance in Bank 9/30/16	\$70,305.80
Receipts	1,761.89
Expenditures	1,272.00
Balance in Bank 10/31/16	\$70,795.69
Colonial Corners Fund	
Balance in Bank 9/30/16	\$118,514.65
Receipts	667.44
Expenditures	244.60
Balance in Bank 9/30/16	\$118,937.49
Capital Construction Sewer	
Balance in Bank 9/30/16	\$.84
Receipts	.00
Expenditures	.00
Balance in Bank 10/31/16	\$.84

Capital Improvement General	
Balance in Bank 9/30/16	\$ 895,086.16
Receipts	5,997.84
Expenditures	24,319.01
Balance in Bank 10/31/16	\$ 876,764.99
Forest Management	
Balance in Bank 9/30/16	\$ 78,352.54
Receipts	78.42
Expenditures	0.00
Balance in Bank 10/31/16	\$ 78,430.96
Capital Improvement Water Fund	
Balance in Bank 9/30/16	\$ 806,474.24
Receipts	731.94
Expenditures	462.60
Balance in Bank 10/31/16	\$ 806,743.58
Capital Improvement Sewer Fund	
Balance in Bank 9/30/16	\$ 391,976.17
Receipts	344.85
Expenditures	462.60
Balance in Bank 10/31/16	\$ 391,858.42
Liquid Fuels Fund	
Balance in Bank 9/30/16	\$ 53,182.43
Receipts	45.35
Expenditures	0.00
Balance in Bank 10/31/16	\$ 53,227.78
Land Development Escrow	
Balance in Bank 9/30/16	\$ 6,424.76
Receipts	0.00
Expenditures	0.00
Balance in Bank 10/31/16	\$ 6,424.76

Mr. Heller made a motion, second by Mrs. Carnes, to authorize the Borough Manager to advertise the 2017 Proposed Budget for a ten day public inspection period. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel and Mr. Deery. The motion was approved.

Mr. Heller then offered the following dates for review of the 2017 Proposed Budget: November 30th 6:00 p.m.; December 5th Council Meeting following conclusion of all other agenda items; December 12th 6:30 p.m. All members of Council were in agreement with the dates selected.

Public Utilities - Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of October 2016: During the month of October a total of 24,110,000 gallons of water was processed through the water filter plant for an average of 778,000 gallons per day.

The totals came from these sources:

Trout Run	16,660,000
Ironstone	5,544,000
Boyertown Reservoir	1,906,000
Pumping from Trout Run	31 days
Pumping from Ironstone	31 days

Trout Run is at a level of 581.17 feet with approximately 168,000,000 gallons of water. Popodickon Reservoir is at a level of 37 feet with approximately 32,000,000 gallons of water. Precipitation in October was 1.6 inches.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of October 2016:

	Average Effluent	NPDES Maximum Allowed
B.O.D.	2.00 mg/1	20.0 mg/1
Ammonia Nitrogen	.1 mg/1	1.6 mg/1
Phosphorus	1.00 mg/1	1.5 mg/1
Suspended Solids	11.0 mg/1	20.0 mg/1
Fecal Coliform	11/100 mg/1	200/100 mg/1

The average daily flow at the Wastewater Treatment Plant during the month of October was 340,000 gallons.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of October 2016 was submitted:

During the month of October street department personnel cracked sealed streets, repaired a catch basin on South Walnut Street, and performed routine maintenance on borough owned equipment, vehicles and property.

Mr. Christman then made a motion, second by Mr. Gabel, to authorize the Borough Manager to execute the cost proposal submitted by the SSM Group, Inc. for engineering services related to MS4 permitting. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

House, Gene Gabel

Mr. Gabel made a motion, second by Mrs. Carnes, to authorize the Borough Manager to advertise the 2017 Schedule of Meetings. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Communication, Lori Carnes

Mrs. Carnes made a motion, second by Mr. Heller, to authorize the Borough Manager to release the Borough Council Newsletter dated November 7th, 2016. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Park and Recreation Board, Lori Carnes

Mrs. Carnes reported that the Fall Festival was held at the Boyertown Community Park on Sunday, October 9th, which was the rain date. Mrs. Carnes also reported that on October 29th the Park and Recreation Board held a children’s costume walk at the Community Park for children up to age 12; 400 children participated in the event.

Planning, Frank Deery

Mr. Deery submitted the Code Enforcement Report for the month of October. The report reflected the issuance of two UCC Permits, and five zoning permits. The Miscellaneous Permits Report reflected the issuance of one yard sale permit and one street opening permit. Numerous Notices of Violation were issued for grass and weed violations and general property maintenance code violations. In addition, twenty nine rental unit inspections were performed.

Police and Public Safety, Terry Mest

Mr. Mest made a motion, second by Mrs. Carnes, to authorize the Police Chief to notify the Pennsylvania Department of Transportation of the Borough’s intent to close East Philadelphia Avenue on Saturday, December 3rd, 2016 from Reading Avenue to Chestnut Street from 10:00 a.m. to 3:00 p.m. for Building a Better Boyertown’s Chillin on Main event. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Mest then made a motion, second by Mrs. Carnes, to authorize the Wellness Council of Boyertown to hold the Turkey Trot 5K Run on Thursday, November 24th at 9:00 a.m. beginning and ending at the Boyertown Community Park, and traveling north bound on Madison Street to Second Street and continuing through streets of the Borough; approval is conditioned upon approval by Colebrookdale Township for use of township road, submission to the Borough of Boyertown of a certificate of liability insurance naming the Borough of Boyertown additional insured, and reimbursement of police costs for overtime or part time patrol officer. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Mest also made a motion, second by Mr. Heller, to designate a two hour residential parking restriction for a 90 day experimental period in accordance with the Borough Code of Ordinances, Chapter 184 Vehicles and Traffic, Section 184-4 Experimental Regulations, in the following locations: Highland Street from South Madison Street to the Borough Line; Third Street from South Madison Street to South Franklin Street; South Jefferson Street from Philadelphia Avenue to Third Street; South Monroe Street from Rhoads Avenue to Third Street; Rhoads Avenue from South Monroe Street to South Madison Street; Rhoads Avenue from South Berks Street to the Borough Line; and North Washington Street from East Fourth Street to East Sixth Street, and to designate a no parking zone on South Madison Street from Rhoads Avenue to the Borough Line. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Mest then made a motion, second by Mr. Gabel, to authorize the Borough Manager to issue visitor passes to non-residential property owners at the Borough Manager’s discretion on a case by case basis. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Deery then made a motion, second by Mr. Mest, to amend the effective date of the 90 day experimental period in the prior motion to November 9, 2016. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mrs. Carnes, Mr. Endy, Mr. Mest, Mr. Gabel, and Mr. Deery. The motion was approved.

Police Activities, Mayor Marianne Deery

The following Police Activities Report for the month of October 2016 was submitted:

Calls for Service	278
Traffic Complaints	106
Non-Traffic Complaints	121
Traffic Arrests	66
Non Traffic Arrests	18

The Mayor’s activity report for the month of October reflected that Mayor Deery attended meetings of Building a Better Boyertown, Holiday Open House Committee, Carl A. Spaatz Memorial Association meeting, officiated at a wedding, attended a ribbon cutting ceremony for The Peppermint Stick, participated in the 150th Anniversary Committee’s interment of a time capsule, participated as a judge for Good Shepherd and St. John’s Church Trunk or Treat event, attended the annual dinner of Boyertown Museum of Historic Vehicles, and attended the dedication of the State Theatre to the Boyertown Community.

Building a Better Boyertown, Adrienne Blank Main Street Manager

Ms. Blank updated the members on various matters relating to the BBB including the receipt of funding for a Community Vision Plan, and completion of a grant application for the purchase of attraction signs in accordance with the Way Finding Plan.

Public Comments

Mr. Deery called for public comment; and recognized Mr. Clayton Leister who commented about the Borough trapping cats in his neighborhood, noted that there are street signs in the Borough which are faded and need to be replaced, and that there is no stop sign at Front Street and Englesville Road.

There being no further business to conduct a motion to adjourn the meeting at 8:17 p.m. was made by Mrs. Carnes and second by Mr. Heller. The next meeting of Boyertown Borough Council will be held on Monday, December 5th, 2016 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary