

**Finance Committee Meeting
Minutes
November 2, 2016**

A meeting of the Finance Committee was called to order at 8:45 p.m. by Chairman Charles Heller. Committee members present in addition to Mr. Heller were Terry Mest, Lori Carnes, and ex-officio member Frank Deery.

Also present were Council member Keith Endy; Marianne Deery; Mayor; Patricia Loder, Borough Manager; and an interested citizen.

Mr. Heller called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion, seconded by Mr. Mest, to approve the minutes of the September 28th, 2016 meeting of the Committee. The motion was approved.

Review of Financial and Revenue and Expenditure Statements and List of Bills Paid –

Mr. Heller reviewed with the committee the financial reports for the month of October.

Unfinished Business

BBB Anniversary Celebration Finance Statement - Mr. Heller stated that he has communicated with Building a Better Boyertown that he is looking for a simple Financial Statement and not the spreadsheet they have been providing which details every transaction made. Mrs. Carnes, who is a member of the Anniversary Celebration Committee, stated that they are currently putting together an anniversary yearbook which will be the last activity of the Committee. Mrs. Carnes further noted that the Committee should be able to finalize their Financial Statement by February 2017.

New Business

BAF&R – PA Fire Recovery Service-Billing Services – Mrs. Loder advised the members that BAF&R has entered into a contract with PA Fire Recovery Service to invoice insurance companies for equipment and materials used by BAF&R in response to incidents. PA Fire Recovery Service's fee for this service is fifteen percent of the funds collected. PA Fire will provide BAF&R with a monthly accounting of collected and uncollected funds. The Fire Chief will provide to PA Fire an incident report from which they will obtain the information required to invoice an insurance company.

Mrs. Loder further explained that there is no statute prohibiting invoicing for services. Mrs. Loder also noted that the Board of Directors of BAF&R unanimously voted to enter into the agreement with PA Fire Recovery Service, and requests that the municipalities of Douglass, Colebrookdale and Boyertown adopt either a resolution or ordinance authorizing billing for services provided by BAF&R. The PA Fire representative stated that although there is no statutory requirement for the municipality to authorize this action many insurance companies

will not pay unless a municipality has authorized the action through ordinance or resolution. Mrs. Loder stated that the municipal representatives of Douglass and Colebrookdale favor action by their respective municipalities to authorize billing insurance companies, and seem to believe that the municipal officials would adopt an ordinance or resolution

Discussion was held on the matter, including comments by officials that ultimately the property owner will pay for the service through higher homeowner insurance premiums. In addition, concern was expressed about the high hourly cost for apparatus and why a charge would be assessed for the use of hand tools.

Following all discussion the committee agreed to list this matter on the agenda of the November 7th meeting of Council for consideration to approve a motion to authorize the solicitor to draft an ordinance.

2017 Proposed Budget – Mrs. Loder advised the members that the 2017 Proposed Budget is prepared and ready to be advertised for a ten day public inspection period. A motion to authorize the public inspection period will be listed on the agenda of the November 7th meeting of Council. In addition, Mrs. Loder reminded the members that budget meeting dates will be selected on November 7th.

Public Comments on Agenda

The Chairman called for public comment; no comments were forthcoming.

There being no further business to conduct a motion to adjourn the meeting at 9:05 p.m. was made by Mr. Heller and seconded by Mr. Mest. The next meeting of the Finance Committee is scheduled on Wednesday, November 30, 2016 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary