

**PUBLIC WORKS COMMITTEE MEETING
MINUTES
December 20, 2017**

The meeting of the Public Works Committee was called to order at 7:00 p.m. by Chairman Barry Christman. Committee members present in addition to Mr. Christman were Keith Endy, Gene Gabel, and ex-officio member Frank Deery.

Also present was Charles Heller, Councilman; Patricia Loder, Borough Manager; and Bruce Hansley, Street Supervisor.

Mr. Christman called for public comment on the agenda; no comments were forthcoming.

A motion to approve the minutes of the November 21, 2017 meeting of the committee was made by Mr. Christman, second by Mr. Gabel, and approved.

Street Supervisor Report

Mr. Hansley reviewed with the members a report on the activities of the street department staff during the month of December.

Mr. Hansley reviewed and discussed with the committee the equipment replacement schedule, specifically discussing replacement of the 1996 loader with a backhoe, and replacement of the 1991 Chevy Dump Truck. Mr. Hansley noted that there is not sufficient room at the current municipal garage to store a backhoe. Therefore, replacement of the loader with a backhoe will be delayed until a resolution is found for the space constraints.

Mrs. Loder advised that the Boyertown Library Board of Trustees has agreed to consider selling the .96 acre tract of land on East Second Street to the Borough. They have directed their real estate agent to propose a sale price for the land. The parcel is large enough for the construction of a new municipal garage facility and salt shed. Mrs. Loder noted that we should have that information very soon.

Unfinished Business

Second Street Bridge – TPD, Inc. analysis of the Second Street Bridge indicates that the deck repair work can be completed in a sequence without the need for temporary supports. TPD has updated the bid specifications to include Scheme A, a sequence repair without the need for temporary supports, and Scheme B, which will require temporary supports. TPD notes that the additional stages and small repair areas of Scheme A will drive up the unit cost for the deck repair compared to Scheme B. However, they do believe that Scheme A will be more cost effective. They also expect more bids this time due to improvements to the schedule. They also note the possibility that contractors with material on hand that could be used to construct a temporary support may be able to develop a more cost effective method to temporarily support the overhang making Scheme B pricing competitive with Scheme A. TPD believes that having both options in the bid specification will provide the opportunity to get the most competitive price.

Mrs. Loder stated that at the January 24th meeting, the committee should recommend that Borough Council authorize advertising for bids at the February 5th meeting of Borough Council. The bid award could be made at the March or April meeting of Council. The notice to proceed would not be issued until June 1st.

Mrs. Loder stated that she will ask Mr. Unger to attend the next meeting of the Public Works Committee to address any questions that the Committee may have.

MS4 Permit Renewal – Mrs. Loder advised the committee that a new Intergovernmental Agreement for participation in the MS4 Steering Committee will be required for the new MS4 Permit 2018 – 2022. The MS4 Steering Committee is modifying the existing agreement and will provide it to the municipalities. Mrs. Loder noted that she has not yet received the agreement.

New Business

There was no new business to conduct.

Public Comments

Mr. Christman called for public comments; no comments were forthcoming.

There being no further business to conduct a motion to adjourn the meeting at 7:30 p.m. was made by Mr. Gabel and seconded by Mr. Endy. The next meeting of the Public Works Committee is scheduled for Wednesday, January 24th, 2018 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Manager