

**HOUSE COMMITTEE MEETING
MINUTES
August 24, 2021**

The meeting of the House Committee was called to order at 7:35 p.m. by Chairman Gene Gabel. Present in addition to Mr. Gabel was Committee member Keith Endy and ex-officio member Frank Deery. Committee member Barry Christman was absent.

Also in attendance were Council members Charles Heller and Lori Carnes; Marianne Deery, Mayor; Patricia Loder, Borough Manager; Nathan Laucks and Ralph Schoenly, Inframark, LLC; Tom Unger, SDE, Inc., and Jason Newhard, SSM, Inc.

A motion to approve the minutes of the July 20, 2021 meeting of the committee was made by Mr. Gabel, seconded by Mr. Endy, and approved.

Mr. Gabel called for public comment on the agenda; no comments were forthcoming.

Unfinished Business

25 South Reading Avenue – Relocation of the driveway is complete and the contract has been paid in full.

Lighting and Parking Lot Layout Plan 25 SRA & 16 WPA – Mr. Unger reviewed with the Committee three options for the parking lot layout. Following discussion the Committee and Council members present agreed that Parking Option 2 is the best option; establishing thirty three parking spaces in the upper portion of the lot. Mr. Unger will obtain pricing for milling and macadaming an area between the lower and upper portion of the parking lot. Mr. Unger will also make the minor modifications required to the lighting plan.

New Business

Use and Occupancy Permit for Transfer of Ownership – A lengthy discussion was held concerning requiring the issuance of a Use and Occupancy Permit upon the transfer of property ownership. Mr. Unger noted these inspections are typically looking for health and safety concerns, such as GFI outlets and smoke detectors. Mr. Newhard stated that Leesport Borough recently considered this issue; however, after receipt of significant negative responses from their residents and careful consideration of the pros and cons decided against enacting an ordinance to require a U & O upon transfer of ownership. Discussion was also held on a municipal trash collection program. Following all discussion, it was agreed that further discussion on requiring the issuance of a U & O upon transfer of property ownership, and a municipal trash collection program will be held at the September meeting of the House Committee.

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Registration of Rental Property Tenants – Discussion tabled to the September meeting of the Committee.

Public Comment

There being no further business to conduct, a motion to adjourn the meeting at 8:25 p.m. was made by Mr. Gabel and second by Mr. Endy. The next meeting of the House Committee is scheduled to be held on Tuesday, September 21st, 2021 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary