

BOYERTOWN PLANNING COMMISSION
MINUTES
August 27, 2020

A meeting of the Boyertown Planning Commission was called to order at 7:00 p.m. by Chairman Charles Neubauer. Commission members present in addition to Mr. Neubauer were Frank Deery and Barry Christman. Commission members William Hunter and Charles Fryer were absent.

Also present were Christopher Hartman, solicitor; and Patricia Loder, Borough Manager.

Mr. Neubauer called for public comments on the agenda; no comments were forthcoming.

Mr. Neubauer then asked for a motion to approve the minutes of the February 27th, 2020 meeting of the Commission. The motion was made by Mr. Deery, seconded by Mr. Christman, and approved by the membership present.

The next order of business was review of the Minor Subdivision S Reading Avenue and W Philadelphia Avenue. The intent of the plan is to create three lots from the existing five lots. The existing driveway access will be relocated and pedestrian walkway access will be provided to the rear parking lot. The parcels are owned by the Borough of Boyertown. The engineers' review letter indicates that all zoning and land development related items have been adequately addressed.

Mr. Hartman will prepare the required shared access easement agreement for recording with the subdivision plan. Mr. Hartman also noted that when the driveway is relocated the borough will need to vacate the existing 12' wide alley.

Mr. Hartman also reviewed with the Commission a waiver requested from SALDO Section 171.15.D.25 to not have to show the existing utilities on or adjacent to the tract since they are not affected by this plan. Mr. Hartman noted that SSM, Group has no objection to the waiver request because no change in use or improvements are occurring as part of this minor subdivision.

Following discussion, Mr. Christman made a motion to recommend that Borough Council grant the request for a waiver from Section 171.15.D.25 of the SALDO. The motion was seconded by Mr. Neubauer and approved by the membership present.

Mr. Deery then made a motion, second by Mr. Christman, to recommend Borough Council approve the Minor Subdivision S Reading Avenue & W Philadelphia Avenue Plan subject to compliance with the SSM Group review letter dated August 20, 2020. The motion was approved by the membership present.

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There being no further business to discuss, a motion to adjourn the meeting at 7:20 p.m. was made by Mr. Christman and seconded by Mr. Deery. The next meeting of the Planning Commission is scheduled to be held on Thursday, September 24, 2020.

Respectfully submitted,

Patricia A. Loder
Borough Secretary